VENDOR/ PROJECT ORDER

P.O. # _____

The Factory Ministries

Everyone's Journey Matters

3098 Lincoln Highway East, PO Box 282
Paradise, PA 17562
Phone 717-687-9594 Fax 717-260-3654
info@thefactoryministries.com

PROJECT NEED: _____
_____
_____
_____
_____

DATE REQUESTED	DATE NEEDED	GENERAL LEDGER ACCOUNT

DESCRIPTION	TOTAL PROJECT MAXIMUM SPENDING PRICE

1. The Factory Ministries is a tax-exempt organization. When purchasing, please inform vendor of tax-exempt status and, if required, request a sales tax-exempt certificate from the Office Administrator.

Authorized by *Date*