

## PRESIDENT/CEO

**Chuck Holt**

President/CEO

- Committed to the vision and mission of The Factory Ministries
- Mentors/Manages Directors
- Promotes and Protects Mission through out the community
- HR for Directors (days off, resource development, performance reviews)
- Co-leader of TIN
- National aha! Process Consultant

## SALARIED DIRECTORS

- Working 40-50 hours per week
- Freedom and flexibility in schedule
- Ownership and passion in their department
- Can be available after office hours
- Expected to attend all organization events

**Kate Lab**  
Development Director

Marketing, Promotions, Events, Fundraising, Donor Management

**Dana Robertson**  
Social Services Director

Social Services: Caseworkers, Procedures, Outcomes Food Ministries

**Christi Simmons**  
Resource Development Director

Community Collaboration, Workshops, Community Trainings

**Betty Pompell**  
Youth Center Director

Youth Center: Programs, Administration, Manages/Mentors Volunteers

**Barry Holt**  
Facilities Director

Facilities: Facilities Use, Cleaning, Renovation

**Deb Gossert**  
Office Administrator

Finances, Supplies, TIN Administration, HR Logistics

## FULL-TIME HOURLY EMPLOYEES

- Expected to work 40 hours a week and to attend work day events and scheduled night events
- Are not contacted after hours

## PART-TIME HOURLY EMPLOYEES

- Expected to work as scheduled
- Not be contacted outside of scheduled work hours

Becca Holt  
Events Coordinator

Caseworker

Marilyn Weaver  
Caseworker

Intern

Gayla Kutz  
Social Work Administrator

Joe Lab  
Program Support

Youth Center  
Volunteers

Intern

Bethany Griffiths  
Janitor

Jan Clemmer  
Assistant